

Forest School Policy

September 2026





Forest School Policy

Date Policy was formally adopted	June 2026
Review Date	June 2029
Written by	Colin Raraty
Chair's Name	Steph Green

1. AN INTRODUCTION TO FOREST SCHOOL

1.1 Forest School Principles

Forest school is underpinned by six principles, which were agreed upon by the UK Forest School community in 2011. These principles shape and govern the ethos of Forest School. By following the six principles it allows high quality Forest School sessions to be delivered.

The six principles are as follows:

1. Forest School is a long term process which involves regular sessions being held. These regular sessions are led by the continuous cycle of planning, observation, adaptation and reflection for each session.
2. Forest School must take place in the natural environment. This supports and encourages the lifelong relationships between the child and the natural environment.
3. Forest School is child led, with the child in the centre of all processes.
4. Forest School promotes the holistic development of the children in the session. This ensures that learners become resilient, confident, independent and creative.
5. Forest School allows children to take appropriate risks in a supportive environment.
6. Forest School is run by qualified practitioners who continually develop their professional development.

When these six principles are all present in a Forest School session, we see the true value of Forest School. The children are: competent to explore and discover their surroundings; they are entitled to drive their own learning, experience risk and success and develop positive relationships with themselves, others and the natural environment.

1.2 Forest School Activities

Forest school is an innovative educational approach to outdoor play and learning. The philosophy is to encourage and inspire individuals of any age through positive outdoor experiences. Whilst at Forest School, children will have opportunities;

- To use tools, equipment and materials to create and build or support imaginative role play.
- To play creatively and freely in the natural environment.
- To use props (e.g. soft animals, saucepans etc.) to support imaginative play.
- To cook food on an open fire
- To take part in peaceful 'thinking time'
- To take risks in physical activities for example, climbing trees, rope walks or rope swings.
- To use natural resources (muds, twigs, rocks etc.) during self-directed activities.

- To play cooperatively.

1.3 Vision Statement

At Rodings Primary School, we believe that Forest School forms a very important part of a child's holistic development. We aim to develop the whole child through uninterrupted self-directed play and learning experiences in the natural environment at Lord's Wood. We give all pupils the chance to explore and experience the natural world through practical activities where the focus will be on the process not on the product. Children will also develop positive relationships through cooperation with others. We will use the outdoors to promote confidence, independence, risk-taking and self-esteem. We believe that children and nature grow hand in hand. Through our Forest School sessions, we aim to develop children who are independent, self-motivated, courageous, considerate, respectful and set them up for successful lifelong learning.

2. SITE

2.1 Introduction

For our Forest School, we use a private deciduous woodland close to our school site (a 10-15 minute walk from our school site). It is called Lord's Wood and is situated in Leaden Roding.

Image 1 is a satellite photograph of the private woodland. The red line indicates the route we walk along. The blue line indicates the woodland. However, we only use a small section of the woodland (which is approximately 230 metres in perimeter), the boundary lines of the woodland are indicated to the children by multiple boundary markers placed around the designated site's circumference.

Image 1: satellite photo of Lord's Wood



2.2 Site information

The woodland doesn't have an address but the nearest address is: Chalks Green, Leaden Roding, Essex, CM6 1QG.

You can only access the forest by foot. In an emergency, an air ambulance could land in the fields surrounding the woodland using the grid reference and details below:

Grid Reference

TL 59932 13752

Grid Reference (6 figure)

TL599137

X (Easting) , Y (Northing)

559932 , 213752

Latitude , Longitude (decimal)

51.799546 , 0.31799197

Latitude , Longitude (degs, mins, secs)

51°47'58"N , 000°19'05"E

what3words

The site can also be found using what3words: **smirks.concerts.bagpipes**

2.3 Transport

Our Forest School site is within walking distance from school, so children will walk to the site. In the event of a child being unable to access the site because of the walking distance, arrangements will be made for the child to be transported in a car closer to the site in order to reduce the walking distance.

Children will form a line, as we need to cross a road to access our Forest School site, and we will begin the walk to Forest School. When we have crossed the road, and are safely on the footpath to Forest School, children will have more freedom to walk sensibly without needing to be in a line. Practitioners and volunteers will use their professional judgement to keep all children safe whilst supervising them on the walk to Forest School. One practitioner will be at the front, and one at the back, with other practitioners and volunteers staggering themselves along the line of children where appropriate.

2.4 Environment Impact Assessment

Please see **Appendix 11.1** for the environment impact assessment document.

2.5 Management Plan

Please see **Appendix 11.2** for the management plan document.

3. DAILY PROCEDURES

3.1 Pre- Session

Prior to children arriving at the Forest School site, Forest School leaders will complete the daily site check to identify any hazards and set out boundary markers in preparation for the session. If necessary, the Forest School leaders will amend the session plan and will have specific risk assessments available for use of tools or for specific activities e.g. use of fire.

Forest School leaders will use weather forecasts to ensure that Forest School is safe to go ahead. If Forest School needs to be cancelled, staff should take into consideration notifying volunteers as soon as possible.

Before leaving for Forest School, the Forest School leader and volunteers will prepare the kit needed for the Forest School session. Forest School leaders will ensure that all equipment is in good working order and the first aid kit is adequately replenished and all medications for children are in the red medical bag. Prior to the session, Forest School leaders and practitioners will have informed parents about Forest School and appropriate clothing. This information will be shared through the Forest School booklet to parents and Class Dojo reminders. We will ensure that all children are dressed appropriately for conditions on the day, and children will be reminded to ensure they are wearing waterproof trousers, a waterproof coat and suitable boots.

Staff will ensure that a member of the office staff is notified when they are leaving the school premises.

As we walk to the site, Forest School leaders, volunteers and if appropriate children, will carry resources to the site including equipment, food, water, first aid, tools and equipment for the toilet.

In addition, Forest School leaders will ensure that all ratios are correct and all volunteers have read the handbook and risk assessments. Volunteers will also be briefed about the day's activities.

3.2 During the session

On arrival at the Forest School, all the children and adults will sit in the log circle. We will follow this rough structure:

- Introduce the session
- Talk to the children about the boundaries (to start with) and talk to the children about any areas that are out of bounds for that session.
- A reminder of Forest school rules (look after yourself; look after each other and look after the forest)
- Talk to the children about the session (any equipment they can use)

- Let the children play!

Whilst the session is taking place, Forest School leaders, staff and volunteers will be: continuously monitoring and assessing weather conditions; ensuring all children are accounted for; observing for strangers and animals and observing children during their play and helping to develop children through their play.

Our children understand the rules in place to keep them safe during the Forest School sessions. These safety rules include our signal which communicates to them that they need to return to the log circle.

3.3 End of session

When the session has ended and the group is ready to return to the school, the adults will ensure that equipment is collected back in and is taken back to school. Children will be called to the log circle, and asked to bring any equipment they have used back with them. We will finish with a circle time discussing what we enjoyed in the session and any thoughts for the next session. Children will then be counted and we will begin the sensible and safe walk back to school.

Forest School leaders will ensure that no rubbish is left behind at the site and adults will debrief together to discuss how the session went and any concerns or questions.

Staff will ensure that a member of the office staff is notified when they return to the school premises.

3.4 Post – Session

After the session, Forest School leaders will reflect on the session and record any observations, notes and first aid incidents.

3.5 Post – If late back from Forest School

If, for any reason, the group is going to be late returning from Forest School then a member of staff will notify the school office. Communication will be made to parents via Arbor and/or Class Dojo. Bus drivers will be notified by the Site Manager.

4. WEATHER

4.1 Wind Policy

The Forest School leaders will assess the wind during the daily site check or during the session. Rodings Primary school's policy is that if the Beaufort scale reaches between 6-7 (between 25-38mph), then Forest School will be cancelled. We may cancel before the session depending on weather forecasts or through our observations whilst completing the site check. We may also leave the forest during a session if the winds become unsafe. We err on the side of caution as we are not on our school site and it will take longer to get back to school in unsafe conditions.

Scale	Description	Miles per hour	Effects	Risk
0	Calm	0-1	Smoke rises	Low
1	Light air	1-3	Smoke drifts	Low
2	Light breeze	4-7	Leaves rustle	Low
3	Gentle breeze	8-12	Twigs move	Low
4	Moderate breeze	13-18	Leaves and small branches sway	Low
5	Fresh breeze	18-24	Small trees sway	Low
6	Strong breeze	25-31	Large branches sway	Low
7	Moderate gale	32-38	Whole trees in motion	Medium
8	Fresh gale	39-46	Twigs break off trees	Medium
9	Strong gale	47-55	Branches break off trees	Medium
10	Whole gale	56-64	Trees uprooted	High
11	Storm	65-74	Widespread damage	High
12	Hurricane	75+	Devastation	Very High

4.2 Temperature policy

At Rodings, we understand that children will experience warm, cold and wet weather throughout the year during Forest School. However, children will not come to harm because of the weather. We mitigate hazards by expressing the importance of appropriate clothing to both our children and their parents. Children are asked to bring appropriate clothing including: suitable warm clothing (multiple layers are recommended), boots and a waterproof outer layer. Children must always wear long trousers and long sleeves all year round.

During extremely hot weather, shade can be provided by putting up tarpaulin shelters. Children will also have sun cream applied at home, before the session, and water will always be provided to keep children hydrated.

During heavy rain, activities on offer will be appropriate to the weather. For example, rope walks or climbing trees may not be available due to the risk of slipping.

During very cold weather, adults and children will wear multiple layers to keep warm and hats, gloves and scarves are recommended for colder weather.

Lastly, session time will be adjusted for extreme temperatures, including both hot and cold temperatures.

4.3 Thunder and Lightning policy

At Rodings, Forest school will be cancelled if thunder and lightning is forecast. Furthermore, the Forest School session will be immediately cancelled if thunder and lightning begins.

4.4 Rain policy

In very wet conditions adults will carry tarps and ropes to put up shelters if required. Furthermore, children will be wearing multiple layers of clothing and a waterproof outer layer. Children will also wear appropriate footwear such as boots or wellies. If conditions are extremely rainy the session will be cancelled.

5. EMERGENCY PROCEDURES

5.1 In the event of an accident, injury or illness

An Emergency Procedure has been written for the event of a major incident. A copy of this is carried by the Forest school leader at all times, another copy is held by the School in the Main Office. In the case of a major incident the Forest school Leader and first aider will:

1. Assess the situation
2. Follow the Emergency procedure, calling emergency services if needed (emergency procedures are kept in first aid kit)
3. Administer first aid and then carefully monitor the situation

If possible escort the child/adult back to school

Emergency Procedure for Rodings Primary School Forest School

If the assessment suggests that the child/adult cannot be moved or if urgent medical attention required:

One member of staff to follow telephone procedure at the bottom of this card

One member of staff to telephone the school office and inform them of the situation and that we are beginning the emergency procedure.

Evacuate the rest of the group back to school with an adult who has a mobile phone.

LEAVE THE FIRST AIDER WITH THE PATIENT

One adult heads to the cricket pitch to await and guide emergency services.

The School Office will handle contact with parents and coordinate any further emergency needs.

Telephone Procedure

Dial 999

ASK FOR AMBULANCE

Give your number

Explain that the incident is at Lord's Wood, Leaden Roding, nr Great Dunmow, Essex

If required, given directions below:

Grid Reference

TL 59932 13752

Grid Reference (6 figure)

TL599137

X (Easting) , Y (Northing)

559932 , 213752

Latitude , Longitude (decimal)

51.799546 , 0.31799197

Latitude , Longitude (degs, mins, secs)

51°47'58"N , 000°19'05"E

what3words

The site: **smirks.concerts.bagpipes**

Chalks Green, nearest driveable location: **spilling.obscuring.wording**

Pass on any message given to you by the Forest School leader/First Aider

5.2 First aid

The health and safety of the children and adults is paramount at all times throughout any activity and session. Safe practice is reinforced through regular reminders.

The Forest School leaders are qualified in Outdoor Paediatric First Aid and will accompany the children for all aspects of the Forest School session, including travelling to and from Forest School. If it is not possible for the Forest School leader to accompany the children travelling to and from Forest School, a member of staff with a First Aid Qualification will accompany them. An appropriate first aid kit is accessible at all times, and is in a clearly visible green backpack. We also carry a 'safety bag'. The items in this bag are items which may be needed in an emergency, including loppers, torches, folding saws, thermal blanket, secateurs and storm survival blanket. These tools are not available to the children and are kept in a bag which children cannot access or use during the session.

In the event of First Aid needing to be given, in accordance with **Health & Safety (First Aid) Regulations 1981** – Forest School leaders/ assistants and helpers are required to provide adequate and appropriate equipment, facilities and personnel to enable first aid to be given to participants that are injured or become ill.

Our first aid kit contains the following:

- alcohol wipes
- plasters (ranging in sizes)
- bandages
- ice packs
- sterile dressings

- eye dressing
- triangular bandages
- scissors
- forehead thermometers
- safety pins
- disposable gloves
- microporous tape
- travel sick bag
- thermal wrap
- cup and water
- blanke
- baby wipes

We have a red bag which we carry the children's medicines in e.g. asthma pumps and epi-pens.

If any accidents occur during the Forest School session these will be recorded on our Medical Tracker by teaching staff, office staff or the Forest School leader on return to school.

In the event of a serious injury, this would be reported to Essex County Council (ECC) and Reporting of Injuries, diseases and dangerous occurrences regulations (RIDDOR) and Ofsted would be notified through these reports.

5.3 Lost Child Procedure

Lost Child Procedure for Rodings Primary School Forest School

Blow whistle to signal emergency to other adults

Assemble children in log circle, at least 2 adults to count children and establish who is missing

A member of staff and one volunteer is to stay with rest of the group in the log circle

Forest School leader, volunteers and other members of staff search for the missing child.

If the child cannot be found, begin **Emergency Procedure**

Emergency Procedure for a Lost Child

One member of staff telephone the school office and inform them of the missing child. Office staff will handle contact of parents and further emergency protocols.

One member of staff follows the telephone procedure below. :

Dial 999

ASK FOR AMBULANCE

Give your number

Explain that the incident is at Lord's Wood, Leaden Roding, nr Great Dunmow, Essex

If required, given directions below:

Grid Reference

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what3words

The site: **smirks.concerts.bagpipes**

Chalks Green, nearest driveable location: **spilling.obscuring.wording**

Pass on any message given to you by the Forest School leader/First Aider.
Follow advice from the call handler from then on.

Evacuate the rest of the group back to school with an adult who has a mobile phone and knowledge of the situation and return to school.

6. HEALTH & SAFETY

In accordance with **Health & Safety at Work Act 1974** and **Management of Health & Safety at Work Regulations 1999** - Forest School leaders/ assistants have a duty to provide and maintain a safe and healthy working environment with risk assessments and procedures laid down for serious and imminent danger.

6.1 Risk Assessments

A copy of the Risk Assessment & Daily Site checklist are included in this handbook. A copy of Risk Assessments specific to activities undertaken at Forest School can also be found in this policy. In the Risk Assessments, the definition of a hazard is a source of danger, and the definition of risk is the degree of exposure to the hazard. Site checks immediately prior to visiting the site for a Forest School session will ensure that all adaptations according to weather conditions have been considered and all hazards have been assessed, making the site as safe as possible.

Forest School leaders have written a generic risk assessment and specific tool/activity based risk assessments. These risk assessments are approved by our headteacher (Colin Raraty) and are kept on our computer system should they need updating/reviewing.

During a session, activities which have been introduced and children are confident in doing, do not need to be reintroduced each session. All adults will follow risk assessments and will be given a verbal risk assessment prior to the session.

6. 2 Fire Rules & Regulations

Site

- Sheltered area, from direct wind blow.
- Above is clear by minimum 8ft.
- Debris is removed from the area.
- The surrounding area is free from trip hazards.
- Correct seating area, minimum 1.5 metres from fire.

Kit:

- Bucket
- Clean Water
- Fire blanket
- Fire gloves

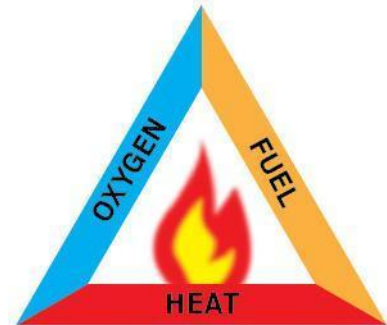
- Towel
- Burn treatment items

Personal Safety:

- Loose, long hair tied back.
- Sleeves rolled up.
- Loose clothing and jewellery secured.
- Fire gloves are worn for handling hot objects.

Essentials to light the fire:

- Ignition: Fire striker.
- Tinder: Cotton wool, newspaper.
- Kindling: Small match-stick width twigs. Silver birch ... etc.
- Fuel: dry wood



Rules of the fire area:

- Enter and exit the seating area by walking outside the seating circle.
- Ensure adult to children ratios are adhered to.
- Safe stance – kneel in front of the fire (one knee up, one knee on the floor).
- Ensure the fire is fully extinguished at the end of the session – by fully dousing the fire bowl with water.
- Leave no trace.

6.3 Clothing and PPE

• Clothing

- Both children and adults are expected to wear appropriate clothing including suitable warm clothing (layers are recommended), sturdy boots or wellies and a waterproof outer layer. Children must always wear long trousers and long sleeves all year round, and hats, gloves and scarves are recommended for colder weather. As a school, each year group has spare Forest School clothes which children can borrow if they have forgotten clothes or need extra layers/ waterproof clothing.

• PPE

- PPE (personal protective equipment) is an additional control when other controls don't minimize the risk adequately. Our risk assessments will state what PPE is needed and how it should be worn.

6.4 Tool Procedures

Using tools at Forest Schools enables children to learn a practical skill and helps to build their self-confidence and self-esteem. Children are taught how to use tools

safely and are always supervised when using tools. Various measures are put in place to ensure safe tool use at Forest School:

- The Forest School leaders keep tools in a safe condition, with regular tool checks
- All tools will be stored and transported safely.
- Knives will be kept in a locked container and transported safely.
- Tools will be counted when handed out and returned to the Forest School leader
- Adults will always demonstrate how a tool should be safely used and supervise children closely when using tools.
- When tools are taken to Forest School, they will be kept in a safe, designated area
- Saw guards will be put back on saws as soon as they have been used
- Children and adults using tools will be a safe working distance from other people, usually working within the log circle.
- Personal protective equipment will be worn at all times
- Knives will always have a protective sheath on until they are being used
- Adults who have been trained by a Forest School leader can support children in using the tools.
- Hand tools are used in the correct position - sitting down, knees bent and apart, elbows on knees, glove on non-working hand and cutting away from the body.

The tools we have in our Forest School kit are:

Tool	Ratio (child:adult)
Knives	1:1
Peelers	2:1 (when children are familiar with the tool) initially starting at 1:1 ratio
Bow saw / folding saw	1:1
Bill Hook	1:1
Palm drill	2:1 (when children are familiar with the tool) initially starting at 1:1 ratio
Loppers	1:1
Secateurs	1:1

Bowsaw/Pruning Saw/Hacksaw

- Saws should be kept in a tool bag.
- 1:1 ratio
- Only to be used after being shown how
- If using a bowsaw to cut up a fallen branch, use a cutting horse to stabilize the wood. Draw the saw towards yourself a couple of times, to create a groove, then use the whole length of the blade to smoothly cut back and

forth. The adult can support by holding over the child's hand if using a pruning saw or by holding the other end of the bow saw to help the child push and pull the blade.

- Glove to be worn on non working hand
- Bow saw/pruning saw to be carried at hip height with blade covered or folded away
- *Maintenance*- clean after use and ensure the blade is folded away or covered by guard. Replace blades when required.

Potato peeler

- Children will be supervised on a 1:1 ratio to begin with. Once the children are confident the ratio will be 2:1 (children:adult).
- Peelers can be used to strip back small twigs and branches. A glove must be worn on the non-working hand. The action should be to peel away from the body. The child should sit on a log with knees at a right angle and with elbows resting on knees. They then strip away from their body ensuring they have enough working space to carry out this activity safely.
- Wipe peeler after use.

Knives

- Children must be supervised **1:1** when handling a knife unless stated otherwise
- Wipe clean after use and place in cover and lockable bag
- Peelers & Butter knives-can be used to strip back small twigs and branches. A glove must be worn on the non-working hand. The action should be to peel away from the body. The child should sit on a log with knees at a right angle and with elbows resting on knees. They then strip away from their body ensuring they have enough working space to carry out this activity safely.

Loppers

- Forest School leader to supervise use on a 1:1 ratio
- Loppers can be used to cut branches from finger size to 50p diameter
- Loppers must be carried closed at hip height and by holding the lower arm, so the blades stay closed whilst moving around the site
- The branch should be placed firmly as far as possible into the back of the blades(beak) ; both hands are then used to close the handles and to cut the branch. Gloves do not need to be worn as both hands will be on the end of the handles away from the cutting blades
- Children can be helped to cut branches by the adult placing their hands on top of the child's hands and helping them to cut the branch
- Loppers are stored in the safety bag and will be put back after use
- Maintenance-clean after use and use a diamond file to sharpen blades, use in a circular motion at a 20-degree angle. Check all moving parts and handles for general wear and tear

Palm Drills

- These will only be used after a demonstration from an adult
- 1:1 ratio
- Children should not run when carrying palm drills

- Drills should be used whilst seated or standing still
- A glove must be worn on the nonworking hand
- An adult can assist a child to apply pressure
- Drills will be stored in the tool bag/box, counted in at the end of each session and locked away after session finishes

Secateurs

- Secateurs should be kept in a tool bag and only used after a demonstration by an adult
- 1:2 ratio
- Secateurs can be used to cut branches and twigs up to finger size in diameter
- They must be carried in a gloved hand with the blades facing down and locked shut
- The twig should be placed firmly as far into the blades as possible and cut using a scissor motion. A glove must be worn on the non-working hand
- The safety lock must be used when the tool is not in use
- The secateurs must be stored away in the tool bag / box after use and counted in at the end of the session and locked away.
- Maintenance- the same as loppers, using a diamond file

Bill Hook

- Used to split wood
- 1:1 ratio
- Carry in downward position by leg when moving with tool
- The piece of wood you are splitting will be placed on a log. Use a mallet/heavy piece of wood to drive billhook into wood.
- Clean with dry cloth after use
- Use sharpening stone and baby oil to sharpen.
- Wrap in cloth and place it near the bottom of the tool bag.

6.5 Cooking and Food Hygiene procedure

As we are limited with time during our Forest School sessions, the cooking of foods will primarily be those foods which can be toasted, such as marshmallows.

Consumption of food

- Children will clean their hands with hand sanitiser before consuming any food item
- Children will only eat food that is given to them by an adult.
- Food which could be cooked include marshmallows, crumpets etc.
- Food will be stored correctly.
- Dietary requirements will be catered for and appropriate measures taken to ensure there is no cross contamination.

Safety

- There will be a maximum of four people at the fire at once (including adults)

- Children will kneel when cooking on the fire
- Children will only eat whilst sat at the log circle, they will not walk around eating

6.5 Toileting/ Sanitation at forest school

There are no toilets on site, although children will be allowed to use a designated latrine area, adjacent to the site. This comprises a low windbreak for privacy, a small hole, a spade, some toilet roll, wipes and hand sanitiser. A member of staff or volunteer (all are DBS checked) will accompany children to the toilet and assist if necessary.

6.6 Dogs, & Members of the Public

There is no public right of way into Lord's Wood, although there isn't clear signage to state the woodland is private so there is the possibility of a dog walker or member of the public walking through (this a rare occurrence). In order to ensure safety of the children, signs are placed near the Forest School site to ask dog walkers to keep their dogs on a lead. When walking to the forest, adults will always be at the front and back of the line of children, so will be able to approach dog walkers first and ask them to put their dogs on a lead.

6.7 Hazardous Plants & Fungi

Part of the risk assessment will be to identify any hazardous plants and point them out to the group so that all members are aware of the dangers. Forest school leaders will identify common poisonous plants and fungi to children and teach them how to identify them and to avoid them.

Common hazardous plants that can be found at Lord's Wood are Lords and Ladies, stinging nettles, brambles and potential fungi.

6.8 Biting & Stinging Insects

Insect bites and stings can be common, particularly in spring and summer and usually cause only minor irritation. We will carry wipes and cool packs to provide relief to a sting. In rare cases children can have a serious reaction and we will follow our emergency procedures stated in this policy.

6.9 Ticks

These creatures live in long grass and can attach themselves to bare skin and sometimes transmit Lyme disease. Covering up properly is an obvious way of easily protecting ourselves from them. Staff and parents need to be vigilant and check for ticks after every Forest School session. Information on what to look for and what to do if any are found will be provided prior to the first Forest School session in our Forest School booklet.

7. SAFEGUARDING

At Forest School, we follow our school's safeguarding and confidentiality policies and equality policies, these are available on request from the School Office or found on the school's website. Link found here:

[Rodings Primary School's Policies](#)

In order to volunteer at Forest School, and In accordance with **The Protection of Children Act 1999** – all Forest School helpers will be DBS checked for our setting. More information can be found in our safeguarding policy.

7.1 Ratios

During each Forest School session the children will be supervised on a ratio of 1 adult to 5 children. This will comprise two members of staff from the school and additional volunteers who have been given a health and safety briefing ahead of the session, a copy of the Forest School handbook and a verbal summary of the risk assessment and emergency procedures.

8. INSURANCE

All pupils are covered by the school's insurance for educational visits. Please contact Andrea Paget (business manager) for further details.

9. DESIGNATED PERSON RESPONSIBILITIES

Forest School Leader: Abi Magness

First Aider 1: Abi Magness

First Aider 2 : Emma Beard (Pediatric)

First Aider 3: Lucy Parker

First Aider 4: Emily Rigby

10. HANDBOOK AGREEMENT

I confirm that I have read a copy of this Handbook and agree to abide by the policies and procedures it contains.

Name	Organization	Signature	Date

11. APPENDIX

11.1 Appendix 1

[Environmental impact assessment](#)

11.2 Appendix 2

[Sustainable management plan](#)

11.3 Appendix 3

[Forest School Risk Assessment](#)

Glossary of Terms and Abbreviations

Term/Abbreviation	Meaning
MIS	Management Information System
PPE	Personal protective equipment